

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2024-2025

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 11/12/2024 Time drill was held 11:45

Exact time required to evacuate/shelter/secure 90 seconds

Total Participants 689

Remarks Drill went well.

Total required drills complete to date 4th

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/12/2024

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- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10-17-2024 Time drill was held 1:45

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 589

Remarks Drill went well.

Total required drills complete to date 3rd

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10-17-2024

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 10/1/2024 Time drill was held 9:45 a.m.

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 569

Remarks ALICE protocols were put into place.

Total required drills complete to date 2nd

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/01/2024

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**

Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Wilde Elementary

Date of Drill 9-12-2024 Time drill was held 10:30

Exact time required to evacuate/shelter/secure 2 minutes 10 seconds

Total Participants 625

Remarks Drill went well, staff and students went outdoors.

Total required drills complete to date 1st

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9-12-2024