

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023/2024

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Willow Woods

Date of Drill 5/29/24 Time drill was held 2:55 pm

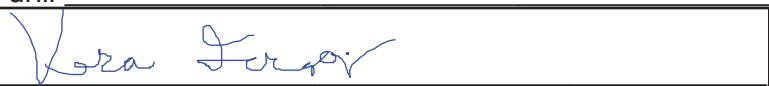
Exact time required to evacuate/shelter/secure 3 min

Total Participants 430

Remarks No issues

Total required drills complete to date 10

Name and title of person conducting drill Vera Ivezaj Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 5/29/24

**WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM**

2023/2024

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School WILLOW WOODS

Date of Drill 5/2/24 Time drill was held 10:00 AM

Exact time required to evacuate/shelter/secure 3 MIN

Total Participants 434

Remarks NO ISSUES

Total required drills complete to date _____

Name and title of person conducting drill VERA IVEZAJ PRINCIPAL

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 5/29/24

**WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM**

2023/2024

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School WILLOW WOODS

Date of Drill 4/4/2024 Time drill was held 1:55 PM

Exact time required to evacuate/shelter/secure 5 MIN

Total Participants 410

Remarks NO ISSUES

Total required drills complete to date 8

Name and title of person conducting drill VERA IVEZAJ-PRINCIPAL

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 4/4/2024

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023/2024

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Willow Woods

Date of Drill 3/20/2024 Time drill was held 1:00 pm

Exact time required to evacuate/shelter/secure 5 min

Total Participants 408

Remarks No issues.

Total required drills complete to date 7

Name and title of person conducting drill Vera Ivezaj Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 3/20/2024

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023/2024

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Willow Woods

Date of Drill 1/29/2024 Time drill was held 10:32 am

Exact time required to evacuate/shelter/secure 10:42

Total Participants 408

Remarks No Issues

Total required drills complete to date _____

Name and title of person conducting drill Vera Ivezaj

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/29/2024

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023/2024

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School WILLOW WOODS

Date of Drill 1/24/2024 Time drill was held 11:00 A.M.

Exact time required to evacuate/shelter/secure 4 MIN

Total Participants 436

Remarks A.L.I.C.E DRILL

NO ISSUES

Total required drills complete to date 3

Name and title of person conducting drill VERA IVEZAJ

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/24/2024

**WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM**

2023/2024

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School WILLOW WOODS

Date of Drill 11/1/2023 Time drill was held 2:00 PM

Exact time required to evacuate/shelter/secure 3 MIN

Total Participants 421

Remarks NO ISSUES

Total required drills complete to date _____

Name and title of person conducting drill VERA IVEZAJ PRINCIPAL

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 5/29/24

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023/2024

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School WILLOW WOODS

Date of Drill 10/9/2023 Time drill was held 1:45 PM

Exact time required to evacuate/shelter/secure 3 MIN

Total Participants 429

Remarks ALL WENT WELL.

Total required drills complete to date _____

Name and title of person conducting drill VERA IVEZAJ PRINCIPAL

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 5/29/24

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023/2024

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Willow Woods Elementary

Date of Drill 10/4/2023 Time drill was held 10:45 AM

Exact time required to evacuate/shelter/secure approx 5 to 6 min

Total Participants 410

Remarks All went well.

Total required drills complete to date 2

Name and title of person conducting drill Vera Ivezaj - Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/4/2023

**WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM**

2023/2024

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School WILLOW WOODS

Date of Drill 9/15/2023 Time drill was held 9:30AM

Exact time required to evacuate/shelter/secure APPROX 5 MIN

Total Participants 409

Remarks FIRE DRILL NO ISSUES

Total required drills complete to date 1

Name and title of person conducting drill VERA IVEZAJ

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 9/15/2023